

Connecticut Soccer Coaches Association Constitution and By Laws

Constitution

Article I Name

This organization shall be known as the:
“CONNECTICUT SOCCER COACHES ASSOCIATION”

Article II Nature and Purpose

Section 1. The Connecticut Soccer Coaches Association (CSCA) shall be an organization of high school soccer coaches, both former and present.

Section 2. **The purpose of the association will be to** promote soccer activities, to provide services for soccer players and coaches, and to simulate interest in the game of soccer.

Article III Membership

The association **will** consist of persons presently engaged in the coaching of soccer in a Connecticut High School, and former High School coaches.

Article IV Officers

The officers of this association **will** consist of President, Vice President, Secretary, Treasurer and Historian.

Article V Executive Board

There **will** be an Executive Board which **will** include the following **members**:

- A. Officers
- B. Past President
- C. Regional Representatives

D. At Large Members

Article VI Committees

Section 1. The President **will** appoint Chairpersons for the following Standing Committees:

- A. Membership
- B. Communication Representative
- C. Prep School Representative
- D. C.I.A.C. Representative
- E. All State Selection Committee
- F. Annual Banquet Committee
- G. Expenditure Review Committee
- H. Awards, Records, and History
- I. **Senior Bowl Committee**

Section 2. The President may convene AD HOC Committees as needed. **The President will have the authority, with the approval of the Executive Board, to add additional members to the Executive Board as the needs arise.**

Article VII Amendments

This Constitution may be amended at the General Membership Annual Meeting by a three-quarters vote of members present. Proposed amendments are to be submitted in writing to the Executive Board at least thirty (30) days prior to the annual meeting.

By Laws

Article I Management

The Executive Board:

- A. The active day-to-day administration of the affairs of the Association **will** be delegated to the Executive Board.
- B. The Executive Board **will** meet prior to the annual meeting and at such other times as the President deems necessary.

- C. Members must attend all meetings as per article IA. Three (3) missed meetings per calendar year shall be grounds for dismissal from the Executive Board. Except for emergency situations. Members must attend mandatory meetings. Senior Bowl Selection, All State Selection, Banquet Meetings, or Special Meetings called by the President.
- D. Each member of the Executive Board will have one vote.**
- E. Each Committee Chairperson **will be** assigned responsibilities and duties. They must report all committee activities to the President of the Association.
- F. When a Committee Chairperson vacancy occurs, the President is empowered to fill the vacancy.

Article II Membership

Section 1. Eligibility

Persons actively engaged in the coaching of high school soccer teams and former high school soccer coaches are eligible for membership.

Section 2. Classification

Active member. Members who have paid their dues shall be eligible to vote, hold office, and to nominate their players for the All State, All New England and All American Teams and for Senior Bowl participation. Members whose dues are in arrears thirty (30) days or more, **and who have been notified** by the Membership Chairperson, shall be dropped from the membership.

Section 3. Membership Fee and Annual Dues

The annual dues, in the amount to be set by Executive Board, shall be payable for each calendar year before October 31st.

Article III Officers

Section 1. President

The President **will** serve as Chairperson of the Executive Board, be a member ex-officio of all committees, and be the official

representative of the association. The term of office for the President **will** be two years.

Section 2. Vice-President

The Vice-President **will** assist the President as requested, and **will** act in the absence of the President.

Section 3. Secretary

The Secretary **will** assist the President as requested, conduct the election of officers according to the By-Laws, and record the minutes of each meeting.

Section 4. Treasurer

The Treasurer **will** assist the president as requested, and shall serve as Administrator of the financial functions of the association. The treasurer **will** submit formal written financial statements as directed by the President.

Section 5. Historian

The Historian **will** record all information concerning special activities the association undertakes and keep a record/scrapbook of these events; including pictures, newspaper articles, press releases, citations, and awards related to the association's endeavors.

Article IV Executive Board

Section 1. President

The president **will** be the presiding officer of the Executive Board.

Section 2. Vice-President

A. The Vice-president **will** preside in the absence of the President

- B. In the event that the President is unable to fulfill his duties, the Vice-President **will** call a meeting of the executive board to determine the continuation of the association's business.

Section 3. Secretary

The Secretary **will** keep the minutes of the executive board.

Section 4. Treasurer

The Treasurer shall serve as the Associations Financial Officer and will report to the Executive Board at each meeting and at the discretion of the President. In addition, the Treasurer will submit a written report to the President at the close of each fiscal year. The fiscal year will begin on July 1 and end on June 31.

Section 5. Past President

The past president **will** be a non-voting member of the executive board.

Section 6. Regional League Representatives

- A. Each of the five regions of the State of Connecticut **will** have a Representative.
- B. The Representatives shall be elected by the key people in their respective regions.
- C. The regions **will** be as follows
 - 1. Region 1
 - 2. Region 2
 - 3. Region 3
 - 4. Region 4
 - 5. Region 5

Section 7. NSCAA Region 1 Coach of the Year Chairperson.

Section 8. NSCAA Region 1 Representative.

Section 9. Newsletter Editor.

Section 10. Website Administrator.

Section 11. All State Banquet Chair Person.

Section 12. Executive Director.

Section 13. Executive Advisor.

Section 14. Senior Bowl Chairperson.

Article V Nominations and Elections

Nominations

At least thirty (30) days prior to the annual meeting, the association **will** submit to the membership, in writing, a slate of candidate for the offices of the President, Vice-President, Secretary, Treasurer, and Historian.

Article VI Amendments

- A. Sections of the constitution may be amended by three-fourths of the official voting body.
- B. The By-Laws may be amended by two-thirds of the official voting body.
- C. All proposed amendments **must** be submitted in writing at least thirty (30) days prior to the Annual Meeting.

Article VII Parliamentary Procedure

All business conducted at any official meeting, **will** be governed by Robert's Rules of Order (latest publication date) as interpreted by the Executive Board.